



Energy and Mineral Resources Division  
**Bangladesh Petroleum Institute (BPI)**

Plot - 5A, Sector - 8, Uttara Model Town, Dhaka-1230  
bpi.gov.bd

**Online Course Calendar 2021 - 22**

**List of Online Training Courses**

<b>Sl. No.</b>	<b>Name of the Training</b>	<b>Tentative Date and Duration</b>
1.	Office Management	11-13 July, 2021 (3 days)
2.	Annual Performance Agreement 2021-22: Guidelines and Execution Procedures.	1-3 August, 2021 (3 days)
3.	Human Resources Management (HRM)	8-10 August, 2021 (3 days)
4.	Project Management	23- 25 August, 2021 (3 days)
5.	Gas Network Analysis	06-08 September, 2021 (3 days)
6.	National Integrity Strategy [NIS] & Grievance Redress System [GRS] 2021-22: Guidelines and Execution Procedures.	21 - 23 September, 2021 (3 days)
7.	Design, Construction, Operation & Maintenance of Gas Pipeline	4-6 October, 2021 (3 days)
8.	E-GP and Public Procurement Management	19-21 October, 2021 (3 days)
9.	Annual Confidential Report (ACR) Writing	25 - 26 October, 2021 (2 days)
10.	Ethics and Transparency in Public Service	07-09 November, 2021 (3 days)
11.	Fire Fighting, First Aid and Rescue Operation	15-17 November, 2021 (3 days)
12.	Office Management	23-25 November, 2021 (3 days)
13.	Sustainable Development Goal (SDG) align with Delta Plan and Vision-2021.	06-08 December, 2021 (3 days)
14.	E-GP and Public Procurement Management	03-05 January, 2022 (3 days)
15.	Geology for Nongeologist	18-20 January, 2022 (3 days)
16.	APA Performance, Monitoring, Evaluation & Related Topics	08-10 February, 2022 (3 days)



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17.	International Contract and Negotiation	07-09 March, 2022 (3 days)
18.	Labor Act, Rules, Policies & Human Rights	15-17 March, 2022 (3 days)
19.	Material Engineering Codes and Standards	22-24 March, 2022 (3 days)
20.	Taxation and VAT Management	04-06 April, 2022 (3 days)
21.	Handling of Disciplinary Cases and Conducting Departmental Inquiry	18-20 April, 2022 (3 days)
22.	Occupational Safety, Health & Environmental (HSE) Management	06-08 June, 2022 (3 days)



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**List of the Online Workshops**

<b>Sl. No.</b>	<b>Name of the Workshop</b>	<b>Tentative Date and Duration</b>
1	National Integrity Strategy [NIS]	21 December, 2021 (1 day)
2	Service Process Simplification	12 April, 2022 (1 day)
3	E-Governance and Innovation	10 May, 2022 (1 day)
4	GRS (Grievance Redress System)	30 May, 2022 (1 day)

**\* Notes**

- BPI holds the right to make any changes in course/workshop schedule/date.
- BPI will try to conduct additional request courses/workshops from beneficiaries of Energy and Mineral Resources Sector, Bangladesh Army, Bangladesh Air Force and other.
- Visit (s) will be arranged for relevant Programme (s).